

1. TITLE OF THE CERTIFICATE (CZ) ⁽¹⁾

**Výuční list z oboru vzdělání:
23-68-H/01 Mechanik opravář motorových vozidel**

⁽¹⁾ In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE ⁽²⁾

**Apprenticeship Certificate in:
23-68-H/01 Automotive Repairman**

⁽²⁾ If applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES

General and key competences:

- take responsibility for completion of tasks in work or study;
- adapt own behaviour to circumstances in solving problems;
- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, be able to work both independently and within a team;
- formulate views and attitudes verbally and in writing, communicate on elementary level in one foreign language, be motivated to extend own language competences;
- cope with changing socio-economic conditions, be financially literate;
- be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- be able to use basic mathematics and the basic principles of physics and chemistry when needed in daily situations;
- work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

Vocational competences:

- carry out the assembly, disassembly, repair and tune-up of motor vehicles;
- inspect shape, position, dimensions, parameters, and electrical readings, compare these with data established by the manufacturer and then adjust and set the prescribed parameters;
- check and replenish all fluids necessary for operation;
- perform prescribed warranty and post-warranty inspections;
- carry out basic repairs of vehicle electrical wiring and electrical systems;
- perform functional testing of vehicles;
- diagnose the defects of individual functions, aggregates, and elements using common and special meters, measurement instruments, and diagnostic aids, and determine their causes;
- select original and alternative parts, kinematic and fluid mechanisms, electronic elements etc. eliminate defects;
- assess the degree of wear and functional capabilities of individual components with respect to optimal performance and load capacity, and recommend preventative measures;
- perform basic processing of technical materials by hand or machine, including preparation of these materials before processing, select suitable materials and technological processes in carrying out such work;
- select and use machinery, instruments, equipment, assembly tools, preparations and aids, lifts, and other auxiliary systems;
- select and properly apply preparations intended to protect the surfaces of parts against detrimental effects of their environment;
- select and use technical documentation for a given type of vehicle, read and understand technical diagrams, schematics, and tables and determine corresponding parameters;
- keep initial assessment and subsequent documentation of vehicle repairs;
- prepared to obtain class C driver's license.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE



Graduates are employed in the field of motor vehicle manufacture and repair in mass transit repair shops, service stations, technical inspection stations, emissions measurement, etc., in the assembly and disassembly, maintenance, diagnostics, tune-up and replacement of parts, components and aggregates, functional inspections following repairs and tune-ups, recordkeeping of vehicle repairs, and provision of materials and spare parts.

Examples of possible job positions include: auto mechanic, mechanic for single track vehicles, truck and bus mechanic, personal vehicle mechanic, tire shop mechanic.

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the body awarding the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education, Youth and Sports Karmelitská 7 118 12 Prague 1 Czech Republic
Level of the certificate (national or international) Upper secondary education completed by the final examination (Apprenticeship Certificate) EQF 3 ISCED 3C	Grading scale/Pass requirements 1 excellent (výborný) 2 very good (chvalitebný) 3 good (dobrý) 4 satisfactory (dostatečný) 5 fail (nedostatečný) <i>Overall assessment:</i> Prospěl s vyznamenáním: Pass with Honours (the average mark is ≤ 1,5) Prospěl: Pass (an examination mark is not worse than 4) Neprospěl: Fail (the examination mark in one or more subjects is 5)
Access to next level of education/training Follow-up courses – EQF 4, ISCED 4A	International agreements
Legal basis Law No. 561/2004 on pre-school, basic, secondary, post-secondary and other education (School Act) as amended by later regulations	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme (%)	Duration (weeks)
• School /training centre-based	55	66
• Workplace-based	45	54
• Accredited prior learning		
Total duration of the education/training leading to the certificate		3 years/120 weeks
Entry requirements Completed compulsory school education		
Additional information More information (including a description of the national qualifications system) available at: www.nuov.cz and www.eurydice.org		
National Institute for Education, Education Counselling Centre and Centre for Continuing Education of Teachers – National Europass Centre Czech Republic Weilova 1271/6 102 00 Prague 10		
Prague, 31. 1. 2012		  stamp and signature

^(*) **Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu>, <http://www.europass.cz>

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